

Host Site Requirements for Standardized Field Sobriety Testing Practitioner Training Course:

CLASSROOM:

Large enough to accommodate tables and comfortable chairs for at least 21 students. In the front of the classroom, there must be a table for the instructor and sufficient space for audio/visual equipment. A large projection screen (minimum of 5 feet by 6 feet) must be provided at the front of the room. ILEE instructors must be provided access to the classroom at least 1 hour prior to the starting time of the class. The host facility must provide a locked area or room for the secure overnight storage of Commonwealth equipment and materials. Coffee should be made available for students throughout the course. Other refreshments may be provided, if so desired.

VOLUNTEER DRINKER DOSING ROOM:

Room must be large enough to accommodate at least 14 persons comfortably with tables and chairs.

Room's location should prevent the drinking volunteers from interfering with classroom activities.

RESTROOMS:

Must be provided near the dosing area, and separate from the one(s) utilized by the public or the students.

If there are both male and female volunteer drinkers, two restrooms must be available that are not readily accessible to the public or the students.

PRACTICE AREA:

If the classroom is not large enough to allow an unobstructed area of approximately 10' by 15' for each volunteer drinker, an additional area in the same building must be available for the second and third days of the course. Drinkers must be able to access the area without the use of stairs.

VOLUNTEER DRINKERS:

One drinker per every three students (minimum) must be provided.

Volunteer drinkers must arrive at the training course by 8:00 a.m. for the 8:00 a.m. to 5:00 p.m. training course, and shall remain until each has a BAC less than 0.05.

IF THE REQUIRED NUMBER OF DRINKERS IS NOT AVAILABLE ON THE SECOND & THIRD DAY OF THE SCHEDULED CLASS FOR THE DRINKING EXERCISE - THE CLASS CANNOT CONTINUE.

Volunteer drinkers CANNOT BE LAW ENFORCEMENT OFFICERS.

Must use different volunteer drinkers for both the second and third days.

All volunteers must refrain from tobacco use during the entire exercise to prevent interference during the breath testing procedures.

Volunteers are encouraged to eat a light breakfast (no eggs, bacon, butter, or other greasy/fatty foods) and refrain from consuming alcohol for 24 hours prior to the exercise.

All volunteers must complete the "Volunteer Drinker Application" form and "Drinker Agreement". Please note that the host is responsible for the completeness of all forms and all such forms must be received at the ILEE office by FAX or regular mail at least fourteen days prior to the beginning of the course. Receipt of these forms in sufficient quantities to assure the NHTSA guidelines for course completion within the 14 days is necessary to permit the scheduling of approved instructors and to prevent the inconvenience of changing law enforcement department schedules if a course must be cancelled due to the host's inability to submit adequate numbers of acceptable volunteers for the class.

Host must screen all drinker applications to assure that they meet the requirements stipulated for all drinker volunteers. Applicants who note they will be on any type of prescription drug which may affect alcohol consumption or effects CANNOT BE USED as a volunteer drinker. Please refer all questions about specific drugs to ILEE.

All volunteers must be provided transportation to and from the training site. Drinkers will not be allowed to drive from the site and will not be released to a responsible party until their BAC level is below a 0.05%.

DRINKING SUPPLIES:

Estimated alcohol - 16 ounces per drinker each day. Dosing alcohol must be only 80 proof. Although clear liquors such as vodka, gin and tequila are best to avoid gastric upset, other 80 proof liquors are permitted such as rum and whiskey. No wine or beer will be used.

MIXERS:

Orange juice and cranberry juice (not cocktail) are the preferred mixers, as they have a small amount of food content and tend to make the morning drinking more palatable. Soda and water mixers are permissible.

OTHER REQUIRED SUPPLIES:

16 oz. plastic cups, stirrers, paper towels, ice cubes, a cooler or ice dispenser, and snacks such as pretzels and unbuttered popcorn.

A television, playing cards, and/or board games are recommended as a diversion for the volunteers.

FOOD:

Volunteer drinkers are not permitted to eat until the practical exercise has been completed. At that time food such as pizza, sandwiches, etc. should be provided. This will be about 3:30 p.m. The exact time can be supplied by the dosing supervisor at each class.

Weapons are not permitted in the classroom, dosing room or practice area during the second and third days of the SFST Practitioner course in order to assure the safety of the class members and the volunteers.

Please contact ILEE at 717-657-4219 to discuss any concerns or problems in meeting the above requirements.